

FORM OP1

CLAIM FOR ONE PARENT FAMILY ALLOWANCE



IMPORTANT PLEASE READ NOTES OVERLEAF

1. NAME OF CLAIMANT:							
2. ADDRESS:							
3. Your RSI NUMBER:							
4. Tax year for which you are making a claim, year ended 5 April							
5. Give the following particulars in relation to any dependant child (see notes and additional space overleaf):							

Child's Name	Date of Birth	Child's Income if any for the year of claim	Name of Educational Establishment

6. Are you/have you been in receipt of income from Dept of Social, Community and Family Affairs during the year for which this allowance is claimed? (please tick (✓)) Yes No

7. If the answer to question 6 is yes state

(a) nature of payments(s)
e.g. "Lone parents allowance", "Widow/Widowers pension" etc.:

(b) weekly amount of payment, and £ per week / /

(c) date of commencement of income

8. In the year for which the allowance is claimed do you /did you live with another person as husband/wife whether married or not? (please tick (✓)) Yes No

9. In the year for which the allowance is claimed do/did the child(ren) named at 5 above stay with you overnight? (please tick (✓)) Yes No

DECLARATION WHICH MUST BE SIGNED

I declare that all the particulars in this form are correct to the best of my knowledge and belief.

Signature

Date / /

Daytime phone number

NOTES

HOW DO I QUALIFY?

You can qualify for One Parent Allowance if:

You are single, widowed, deserted or separated and you have one or more dependant children who reside with you overnight for all or part of the year for which the claim is made.

You do not qualify for One Parent Allowance if:

You already qualify for a married personal allowance or you live with another person as husband/wife outside marriage.

WHAT IS MEANT BY DEPENDANT CHILD?

1. A dependant child includes a step child, a formally or informally adopted child and any child for whom the claimant has custody and maintains at his/her own expense.
2. The child may
 - (a) be under 18 years of age at the beginning of the tax year or born during the tax year,
or
(b) be over 18 **but**
 - (i) receiving full-time instruction at any university, college, school or other educational establishment,
 - or**
 - (ii) permanently incapacitated by reason of physical or mental infirmity from maintaining himself/herself.
3. The amount of the allowance will be reduced by £1 for each £1 by which the child's income exceeds £720 in the year for which the claim is made.

GENERAL

Only one allowance will be made for any year of assessment irrespective of the number of qualifying children resident with the claimant in that year.

The law provides for penalties for making a false statement or claiming allowances/reliefs that are not due.

Additional space for question 5

Child's Name	Date of Birth	Child's Income if any for the year of claim	Name of Educational Establishment